



# Campus Compact VISTA Performance Measures Guidance for FY 2020-21

## Contents

<i>Performance Measure Overview</i> .....	2
<i>Capacity Building Performance Measures</i> .....	4
<i>Anti-Poverty Performance Measures Overview</i> .....	6
Education Focus Area .....	10
Economic Opportunity Focus Area .....	14
Healthy Futures Focus Area.....	16
Veterans and Military Families Focus Area .....	18

# Performance Measure Overview

AmeriCorps VISTA projects have two main conceptual components: (1) to build capacity of programs or organizations that (2) are intended to help individuals and communities out of poverty. The anti-poverty component is the reason resources are awarded to an organization while the capacity building measures are how the anti-poverty work is accomplished. **Please refer to this document when selecting performance measures for your host site in the on-line application process.**

## **Capacity Building Information:**

For each site that will benefit directly from the capacity building effort of the VISTA member, applicants must provide information about the capacity building goal they accomplish at that site. Applicants select (1) at least one capacity-building output, and (2) at least one capacity-building outcome. They also provide information about data collection plans for the capacity-building output and outcomes identified. If the application is approved, they will collect and report data for any Capacity-Building Output or Outcome selected on future progress reports, in accordance with the definitions and protocols identified for the selected measures that are included in this document.

## **Anti-Poverty Information:**

In addition to identifying a Focus Area and Objective within the selected focus area, applicants identify: (1) an anti-poverty output; (2) an anti-poverty outcome; and (3) an anti-poverty program strategy/intervention. Entering information about data collection plans for selected anti-poverty outputs and outcomes is optional.

In summary, applicants will select at least the following:

1. Capacity building (as this is required for each applicant),
  - a. a capacity building output, and
  - b. a capacity building outcome from the capacity building performance measures
2. An anti-poverty focus area (Education, Economic Opportunity, Healthy Futures, Veterans and Families)
3. At least one objective within the focus area,
  - a. an anti-poverty output, and
  - b. an anti-poverty outcome within the selected focus area and objective



# Capacity Building Performance Measures

Strategic Plan Objective	Selection Rules		Interventions
	Outputs (select at least one)	Outcomes (select at least one)	
Capacity Building & Leverage	<p>G3-3.4: Number of organizations that received capacity building services</p> <p>G3-3.1A Number of Community volunteers recruited or managed</p> <p>G3-3.16A: Dollar value of cash or in-kind resources leveraged.</p>	G3-3.10A: Number of organizations that increase their efficiency, effectiveness, and/or program reach	<p>Volunteer management Training</p> <p>Resource development</p> <p>Systems development</p> <p>Donations Management</p>

## Capacity Building Performance Measure Explanations

- Activities associated with these measures must be carried out by the VISTA member or by volunteers directly recruited and/or supported by the VISTA member.
- Activities associated with these measures must meet the definition of capacity building specified in the “key terms” for G3-3.4 below:

G3-3.4 (output)	Number of organizations that received capacity building services
Definition of Key Terms	<p><b>Organization:</b> nonprofit or state/local/tribal government entity</p> <p><b>Capacity building services:</b> a set of activities that expand the scale, reach, efficiency, or effectiveness of programs and organizations. Capacity building activities may also leverage resources (e.g., funding, volunteers, in-kind support, or partnerships) for programs and/or organizations. As a general rule, CNCS considers capacity building activities to be <i>indirect services</i> that enable organizations to provide more, better and sustained <i>direct services</i>. Capacity building activities must (1) be intended to support or enhance the program delivery model, (2) respond to the organization’s goal of increasing, expanding or enhancing services in order to address pressing community needs, and (3) enable the organization to provide a sustained level of more or better direct services after the national service participant’s term of service has ended.</p>

<b>How to Measure/ Collect Data</b>	Tracking mechanism that ensures an unduplicated count of organizations who have received services.
---	--

<b>G3-3.1A (output)</b>	<b>G3-3.1A Number of Community volunteers recruited or managed.</b>
<b>Definition of Key Terms</b>	<p><b>Community Volunteers:</b> Residents in the community who are recruited and/or managed by the CNCS-supported organization or assigned national service participant(s) to offer time, knowledge, skills and expertise for free. Community volunteers differ from national service participants.</p> <p><b>Recruited:</b> Enlisted or enrolled as a direct result of an intention to do so.</p>
<b>How to Measure/ Collect Data</b>	<p>Only count community volunteers that were specifically recruited by the CNCS- supported organization or the national service participated engaged in capacity building activity.</p> <p>The organization must use some form of volunteer management system, having processes or capabilities that allow them to track information about individual volunteers.</p> <p>NOTE: National service participants may not recruit volunteers to do activities that they themselves are prohibited from doing, including by not limited to managing the CNCS-supported projects/grants or community organizing intended to promote advocacy.</p>
<b>G3-3.16A (output)</b>	<b>G3-3.16A: Dollar value of cash or in-kind resources leveraged.</b>
<b>Definition of Key Terms</b>	<p><b>Cash resources:</b> Cash, check, or other monetary gift</p> <p><b>In-Kind resources:</b> Non-cash contributions, including donated goods or services, expert advice, equipment or property.</p> <p><b>Leverage:</b> To garner additional resources or assets through capacity building activities (such as funding, volunteers, in-kind support, and partnerships.</p>
<b>How to Measure/ Collect Data</b>	<p>Only cash and in-kind resources raised specifically as a result of capacity building activities provided by the CNCS-supported organization or assigned national service participant(s) engaged in capacity building activity intended to support or enhance the program delivery model may be counted.</p> <p>The organization must keep administrative records or other information management systems that enable them to track and verify the origin, intent, and other transactional information on commitments and contributions of resources.</p>

<b>G3-3.10A (outcome)</b>	<b>Number of organizations that increased their effectiveness, efficiency, and/or program scale/reach</b>
---------------------------	---

<b>Definition of Key Terms</b>	<p><b>Organizations:</b> those counted in G3-3.4</p> <p><b>Effectiveness:</b> Improved ability of the organization to achieve outcomes resulting in better success rates or better quality of outcomes achieved</p> <p><b>Efficiency:</b> Improved outcomes with the same level of resources; improved or consistent quality of services with fewer resources</p> <p><b>Scale/Reach:</b> The scope of a program’s services. Increased scale/reach can be measured by the number of new people served, new populations served, and/ or new or expanded services.</p>
<b>How to Measure/Collect Data</b>	Organizational assessment tool or other instrument capable of measuring changes in effectiveness, efficiency, or scale/reach at the organization level. When possible, pre-post assessments should be utilized.

# Anti-Poverty Performance Measures Overview

The following are the Corporation for National Service anti-poverty priority areas selected by Campus Compact. Applicants propose to leverage a VISTA member for capacity building service in one of the following anti-poverty priority areas:

## EDUCATION

Within this priority area Campus Compact will support projects that leverage a VISTA member to enhance access to services and resources that contribute to improved educational outcomes for economically disadvantaged children and youth. AmeriCorps VISTA programs within this priority will target new project development in communities with large concentrations of low-income students (e.g., Title 1 schools).

Host sites will propose to build capacity in one of the following focus areas:

- **School readiness** (programs focused on low-income children and families ages 0-PreK) tutoring, mentoring, other classroom support, out-of-school time programs, family engagement, service learning, summer learning, classroom teaching, social and emotional support
- **K-12 success:** tutoring, mentoring, other classroom support, out-of-school time programs, family engagement, service learning, summer learning, classroom teaching, opioid and drug prevention/intervention/recovery
- **Post-Secondary Education Support:** tutoring, mentoring, college-access, service learning, summer learning designed to support the post-secondary academic success of low-income college students.
- **STEM (Science, Technology, Engineering and Math)** tutoring, mentoring, other classroom support, out-of-school time programs, family engagement, service learning,

summer learning, classroom teaching

## ECONOMIC SUCCESS

Within this priority area Campus Compact will support projects that leverage a VISTA member to enhance access to services and resources that contribute to improved economic success outcomes for economically disadvantaged individuals specifically in the areas of financial literacy and workforce development:

### 1. Employment/Workforce Development

Host sites will propose to leverage a VISTA member to build capacity for the host site and its partners to provide opportunities for low-income individuals to get workforce training, education, and skills that will meet the needs of employers. This includes improving or creating job skills training programs that lead to increased employment, particularly vocational education and apprenticeship programs. Interventions include: job training, job placement, GED education and other adult education.

### 2. Bridging the Digital Divide

Improving access to computers and high-speed internet as well as the skills to effectively use this technology particularly for underserved rural and tribal areas.

## HEALTHY FUTURES

Within this priority area Campus Compact will support projects that leverage a VISTA member to enhance access to services and resources that contribute to improved food security or opioid addiction prevention/intervention/recovery for economically disadvantaged individuals:

### 1. Food Security

Host sites will propose to leverage a VISTA member to build capacity to for programs and organizations that alleviate hunger and increase access to nutritious food for economically disadvantaged individuals. Interventions include building capacity for access, outreach, education/training, referrals, nutrition/food support. This includes food security programs located on the host site campus to serve low-income college students.

### 2. Access to Health Care:

Connecting Economically disadvantaged individuals particularly youth, to preventative education and treatment/recovery services particularly regarding mental health services and the opioid crisis

### 3. Opioid Addiction, Prevention and Recovery

Host sites will propose to leverage a VISTA member to build capacity for organizations or programs that are creating or expanding opioid prevention, intervention and recovery projects targeting low-income communities. Interventions include building capacity for outreach, education/training, referrals, medical services, counseling/coaching, opioid/drug interventions. This may include programs located at the host site that serve matriculated low-income students in recovery.

## VETERANS AND MILITARY FAMILIES

Within this priority area, Campus Compact will support projects that leverage a VISTA member to build capacity for projects that focus on education, economic opportunity and healthy futures for low-income veterans and military families.

Host site applications will propose to leverage a VISTA member to build capacity for organizations or programs in one of the following areas:

- **Education:** Post-secondary education success and training for veterans and military families.
- **Economic opportunity:** workforce development, financial literacy and homelessness prevention/reduction for veterans and military families
- **Healthy Futures:** opioid prevention, intervention and recovery with veterans and military families

Interventions include building capacity for financial literacy, education, job training, job placement, GED education, other adult education, tutoring, mentoring, family involvement, service learning, summer learning, nutrition/food support, outreach, counseling/referrals counseling/coaching, opioid/drug intervention. This includes programs located at the host site in support of low-income Veterans education success at the host site.

The performance measures associated with each priority area are listed below with their corresponding outputs, outcomes and allowed interventions. Please read these carefully and ensure you are selected performance measures from the correct priority area. As an example, campus food pantries used to be counted under the “education” priority area, under this RFP the campus food pantry would select “healthy futures”. Please do not hesitate to contact staff with questions about selecting anti-poverty performance measures:

Sharon Bassett, CCSNE VISTA Director [sbassett@compact.org](mailto:sbassett@compact.org)

Tasia Cerezo, CCSNE VISTA Program Manager [tcerezo@compact.org](mailto:tcerezo@compact.org)

## Education Focus Area (including STEM)

Strategic Plan Objective	Selection Rules		Interventions
	Outputs (select at least one)	Outcomes (select at least one)	
School Readiness	ED1A: Number of individuals served	ED23A: Number of children demonstrating gains in school readiness	Tutoring Mentoring Other Classroom Support Out-of-School Time Family Involvement Service Learning Summer Learning Classroom Teaching Social and Emotional Support
K-12 Success	ED1A: Number of individuals served	ED5A: Number of students with improved academic performance  ED9: Number of students graduating from high school on time  ED10: Number of students enrolling in post-secondary education/training  ED27C: Number of students with improved academic engagement or social-emotional skills  ED6: Number of students with increased attendance  ED7A: Number of students with decreased disciplinary incidents (referrals, suspensions/expulsions, criminal or gang involvement)	Tutoring Mentoring Other Classroom Support Out-of-School Time Family Involvement Service Learning Summer Learning Classroom Teaching Opioid/Drug Intervention
Post-HS Education Support	ED1A: Number of individuals served	ED11: Number of individuals earning a post-secondary degree or technical certification	Tutoring Mentoring Family Involvement Service Learning Summer Learning

## Education Focus Area Notes and Performance Measure Explanations

- All individuals counted under these measures must be program beneficiaries, not National Service Participants. Activities associated with these measures must be carried out by National Service Participants or by volunteers directly recruited and/or supported by National Service Participants.

<b>ED1A (output)</b>	<b>Number of individuals served</b>
<b>Definition of Key Terms</b>	<b>Individuals:</b> recipients of CNCS-supported services related to education; may include students enrolled in grades K-12, out-of-school youth, preschool age children, and/or individuals pursuing postsecondary education <b>Served:</b> substantive engagement of individuals with a specific education-related goal in mind. Cannot consist solely of mass dissemination of information such as email blasts, social media posts, or distributing pamphlets.
<b>How to Measure/Collect Data</b>	Tracking mechanism that ensures an unduplicated count of individuals who have received services

<b>ED23A (outcome)</b>	<b>Number of children demonstrating gains in school readiness</b>
<b>Definition of Key Terms</b>	<b>Children:</b> those reported in ED1A <b>School readiness:</b> Preparation for Kindergarten which includes multiple indicators assessed across developmental and behavioral domains including but not limited to physical well-being, health and motor development, social and emotional development, approaches to learning, language development, cognitive development, and age-appropriate academic skills and behavior.
<b>How to Measure/Collect Data</b>	Teacher observation, standardized test, or other instrument capable of measuring changes in school readiness at the individual beneficiary level. When possible, pre- post assessments should be utilized.

<b>ED5A (outcome)</b>	<b>Number of students with improved academic performance</b>
<b>Definition of Key Terms</b>	<b>Students:</b> those reported in ED1A <b>Improved academic performance:</b> an improved demonstration of skill or knowledge in one or more academic subjects
<b>How to Measure/Collect Data</b>	Standardized test, report card grade, or other instrument capable of measuring changes in academic performance at the individual beneficiary level. When possible, pre-post assessments should be utilized.

<b>ED9 (outcome)</b>	<b>Number of students graduating from high school on time with a diploma</b>
<b>Definition of Key Terms</b>	<b>Students:</b> those reported in ED1A <b>On Time:</b> Within four years of starting 9th grade
<b>How to Measure/Collect Data</b>	Preferred method is school/district graduation records for student beneficiaries. Beneficiary self-reports may also be utilized.

<b>ED10 (outcome)</b>	<b>Number of students enrolling in post-secondary education or training</b>
<b>Definition of Key Terms</b>	<b>Students:</b> those reported in ED1A <b>Post-secondary education or training</b> may include two- or four-year college programs or occupational/vocational programs <b>Enrolling:</b> means matriculating as a full-time or part-time student
<b>How to Measure/Collect Data</b>	Preferred method is registration records that confirm student enrollments. Beneficiary self-reports may also be utilized.

<b>ED27C (outcome)</b>	<b>Number of students with improved academic engagement or social and emotional skills</b>
<b>Definition of Key Terms</b>	<b>Students:</b> those reported in ED1A <b>Improved academic engagement or social and emotional skills:</b> A positive change in student skills, attitude, and/or mindset that is likely to contribute to increased educational success. May include increased interest in school, improved perspective on school climate, increased attachment to school and/or increased educational aspirations.
<b>How to Measure/Collect Data</b>	Survey, observation, or other instrument capable of measuring changes in academic engagement or social and emotional skills at the individual beneficiary level. When possible, pre-post assessments should be utilized.
<b>Notes</b>	Academic or behavioral improvements counted under ED5A, ED6, or ED7A cannot be counted under this measure

<b>ED6 (outcome)</b>	<b>Number of students with increased school attendance</b>
<b>Definition of Key Terms</b>	<b>Students:</b> those reported in ED1A <b>Increased school attendance:</b> higher rate of presence and/or on-time arrival at school as compared to a previous comparable time period
<b>How to Measure/Collect Data</b>	School/district/classroom attendance records or other instrument capable of measuring changes in attendance at the individual beneficiary level

<b>ED7A (outcome)</b>	<b>Number of students with decreased disciplinary incidents (referrals, suspensions/expulsions, criminal or gang involvement)</b>
<b>Definition of Key Terms</b>	<b>Students:</b> those reported in ED1A <b>Decreased disciplinary incidents:</b> lower rate of incidents as compared to a previous comparable time period
<b>How to Measure/Collect Data</b>	School/district/classroom records, police records, or other instrument capable of measuring changes in disciplinary incidents at the individual beneficiary level

<b>ED11 (outcome)</b>	<b>Number of students earning a post-secondary degree</b>
-----------------------	---

<b>Definition of Key Terms</b>	<p><b>Students:</b> those reported in ED1A or V1, V7A, V8</p> <p><b>Degree:</b> may include an associate degree from an accredited academic program or an occupational or vocational program; a bachelor’s degree (ex., BA, BS); a master’s degree (ex.: MA, MS, MEng, MEd, MSW); a professional school degree (ex.: MD, DDS, DVM); or a doctorate degree (ex.: PhD, EdD)</p>
<b>How to Measure/Collect Data</b>	<p>Preferred method is registration records that confirm degree was earned. Beneficiary self-reports may also be utilized.</p>
<b>Notes</b>	<p>Programs may only select this measure if they are able to collect data during a one- year grant period.</p>

## Economic Opportunity Focus Area

Strategic Plan Objective	Selection Rules		Interventions
	Outputs (select at least one)	Outcomes (select at least one)	
Financial Literacy	O1A: Number of individuals served	O9: Number of individuals with improved financial knowledge O19A Dollar value of tax returns generated	Financial Literacy Education Financial Fraud Prevention Tax Preparation
Bridging the Digital Divide	O1A: Number of individuals served	O21: Number of individuals with improved job readiness	Education  Job Training Job Placement GED Education Other Adult Education
Employment/Workforce Development	O1A: Number of individuals served	O10: Number of individuals who secure employment  O21: Number of individuals with improved job readiness	Job Training Job Placement GED Education Other Adult Education

## Economic Opportunity Notes and Performance Measure Explanations

- All individuals counted under these measures must be program beneficiaries, not National Service Participants.
- Activities associated with these measures must be carried out by National Service Participants or by volunteers directly recruited and/or supported by National Service Participants.

O1A (output)	Number of individuals served
<b>Definition of Key Terms</b>	<b>Individuals:</b> recipients of CNCS-supported services related to increasing economic opportunity <b>Served:</b> substantive engagement of individuals with a specific goal in mind related to economic opportunity. Cannot consist solely of mass dissemination of information such as email blasts, social media posts, or distributing pamphlets.

<b>How to Measure/ Collect Data</b>	Tracking mechanism that ensures an unduplicated count of individuals who have received services
---	---

<b>O9 (outcome)</b>	<b>Number of individuals with improved financial knowledge</b>
<b>Definition of Key Terms</b>	<b>Individuals:</b> those reported in measure O1A or V1, V7A, V8 <b>Improved financial knowledge:</b> increased knowledge/understanding of financial literacy topics such as credit management, financial institutions including banks and credit unions, and utilization of savings plans
<b>How to Measure/ Collect Data</b>	Survey, interview, or other instrument capable of measuring changes in financial knowledge at the individual beneficiary level. When possible, pre-post assessments should be utilized.

<b>O19A (outcome)</b>	<b>O19A Dollar value of tax returns generated</b>
<b>How to Measure/ Collect Data</b>	Only the dollar value of tax refunds generated specifically as a result of assisting VITA or Tax Tutoring activities provided by CNCS-supported organization or assigned national service participant(s) engaged in the service activity may be counted.  The organization must keep administrative records or other information management systems that enable them to track and verify the dollar value of tax refunds generated.

<b>O10 (outcome)</b>	<b>Number of individuals who secure employment</b>
<b>Definition of Key Terms</b>	<b>Individuals:</b> those reported in measure O1A or V1, V7A, V8 <b>Secure employment:</b> individual is hired in a new job as a result of CNCS- supported services provided; individual may have been previously working in a different job or previously unemployed
<b>How to Measure/ Collect Data</b>	Preferred method is a copy of acceptance letter from employer or copy of first pay stub. Beneficiary self-reports may also be utilized.

<b>O21 (outcome)</b>	<b>Number of individuals with improved job readiness</b>
<b>Definition of Key Terms</b>	<b>Individuals:</b> those reported in measure O1A or V1, V7A, V8 <b>Improved job readiness:</b> increased knowledge or skills related to seeking, obtaining, or successfully retaining a job.
<b>How to Measure/ Collect Data</b>	Survey, interview, observation, or other instrument capable of measuring changes in job readiness at the individual beneficiary level. When possible, pre-post assessments should be utilized.

## Healthy Futures Focus Area

Strategic Plan Objective	Selection Rules		Interventions
	Outputs (select at least one)	Outcomes (select at least one)	
Food Security	H4A: Number of individuals served	<p>H12: Number of individuals who report increased food security</p> <p>H18: Number of individuals reporting a change in behavior or intent to change behavior to improve their health</p>	<p>Outreach</p> <p>Education/Training</p> <p>Referrals</p> <p>Medical Services</p> <p>Nutrition/Food Support</p> <p>Physical Activities</p> <p>Counseling/Coaching</p> <p>Opioid/Drug Intervention</p>
	H10A: Number of pounds of food provided	N/A	Nutrition/Food Support
Access to Care	H4A: Number of individuals served	<p>H17: Number of Individuals with increased health knowledge</p> <p>H18: Number of individuals reporting a change in behavior or intent to change behavior to improve their health</p> <p>H19 Number of Individuals with improved health</p> <p>H20: Number of Individuals with improved access to medical care</p>	<p>Outreach</p> <p>Education/Training</p> <p>Referrals</p> <p>Medical Services</p> <p>Counseling/Coaching</p> <p>Opioid/Drug Intervention</p> <p>Disability Inclusion</p>

## Healthy Futures Notes and Performance Measure Explanations

- All individuals counted under these measures must be program beneficiaries, not National Service Participants. National Service Participant outputs and outcomes.
- Activities associated with these measures must be carried out by National Service Participants or by volunteers directly recruited and/or supported by National Service Participants.

<b>H4A (output)</b>	<b>Number of individuals served</b>
<b>Definition of Key Terms</b>	<p><b>Individuals:</b> recipients of CNCS-supported services related to improving health-related outcomes</p> <p><b>Served:</b> substantive engagement of individuals with a specific health-related goal in</p>

	mind. Cannot consist solely of mass dissemination of information such as email blasts, social media posts, or distributing pamphlets.
<b>How to Measure/ Collect Data</b>	Tracking mechanism that ensures an unduplicated count of individuals who have received services

<b>H10A (output)</b>	<b>Number of pounds of food provided</b>
<b>Definition of Key Terms</b>	<b>Food provided:</b> made available at reduced or no cost to individuals and/or organizations for the purpose of alleviating food insecurity or hunger. May include community garden programs.
<b>How to Measure/ Collect Data</b>	Tracking mechanism that ensures an unduplicated count of pounds of food provided
<b>H12 (outcome)</b>	<b>Number of individuals who report increased food security</b>
<b>Definition of Key Terms</b>	<b>Individuals:</b> those reported in H4A or V1, V7A, V8 <b>Food security:</b> Access at all times to enough food for an active, healthy life. Food security includes at a minimum: (1) the ready availability of nutritionally adequate and safe foods, and (2) an assured ability to acquire acceptable foods in socially acceptable ways (that is, without resorting to emergency food supplies, scavenging, stealing, or other coping strategies). [USDA]
<b>How to Measure/ Collect Data</b>	Survey, interview, caseworker assessment, or other instrument capable of measuring changes in food security at the individual beneficiary level. When possible, pre-post assessments should be utilized.

<b>H18 (outcome)</b>	<b>Number of individuals reporting a change in behavior or intent to change behavior to improve their health</b>
<b>Definition of Key Terms</b>	<b>Individuals:</b> those reported in H4A or V1, V7A, V8
<b>How to Measure/ Collect Data</b>	Survey, interview, or other instrument capable of measuring changes in behavior at the individual beneficiary level. When possible, pre-post assessments should be utilized.

## Veterans and Military Families Focus Area

Strategic Plan Objective	Selection Rules		Interventions
	Outputs (select at least one)	Outcomes (select at least one)	
Veterans & Families Served	V1: Number of veterans served	O9: Number of individuals with improved financial knowledge  O10: Number of individuals who secure employment  O21: Number of individuals with improved job readiness  ED11: Number of individuals earning a post-secondary degree or technical certification  H17: Number of Individuals with increased health knowledge  H18: Number of individuals reporting a change in behavior or intent to change behavior to improve their health  H19: Number of Individuals with improved health  H20: Number of Individuals with improved access to medical care	Financial Literacy Education Housing Unit Development Housing Unit Repair Housing Placement/Assistance Job Training Job Placement GED Education Other Adult Education Tutoring Mentoring Family Involvement Service Learning Summer Learning Companionship Nutrition/Food Support Legal Services Transportation Outreach Referrals Medical Services Nutrition/Food Support Physical Activities Counseling/Coaching Respite Services Opioid/Drug Intervention
	V8: Number of veteran family members served		

## Veterans and Military Families Focus Area Notes and Performance Measure Explanations

- All individuals counted under these measures must be program beneficiaries, not National Service Participants. Activities associated with these measures must be carried out by National Service Participants or by volunteers directly recruited and/or supported by National Service Participants.

<b>V1 (output)</b>	<b>Number of veterans served</b>
<b>Definition of Key Terms</b>	<p><b>Veteran:</b> a person who served in the active military, naval, or air service, and who was discharged or released therefrom under conditions other than dishonorable [Section 101 of Title 38, 23 United States Code]</p> <p><b>Served:</b> substantive engagement of individuals with specific outcome(s) in mind. Cannot consist solely of mass dissemination of information such as email blasts, social media posts, or distributing pamphlets.</p>
<b>How to Measure/Collect Data</b>	Tracking mechanism that ensures an unduplicated count of individuals who have received services

<b>V8 (output)</b>	<b>Number of veteran family members served</b>
<b>Definition of Key Terms</b>	<p><b>Veteran:</b> a person who served in the active military, naval, or air service, and who was discharged or released therefrom under conditions other than dishonorable [Section 101 of Title 38, 23 United States Code]</p> <p><b>Veteran family member:</b> Immediate family member related by blood, marriage, or adoption to a veteran, including one who is deceased.</p> <p><b>Served:</b> substantive engagement of individuals with specific outcome(s) in mind. Cannot consist solely of mass dissemination of information such as email blasts, social media posts, or distributing pamphlets.</p>
<b>How to Measure/Collect Data</b>	Tracking mechanism that ensures an unduplicated count of individuals who have received services

<b>O9 (outcome)</b>	<b>Number of individuals with improved financial knowledge</b>
---------------------	--

<b>Definition of Key Terms</b>	<b>Individuals:</b> those reported in measure O1A or V1, V7A, V8 <b>Improved financial knowledge:</b> increased knowledge/understanding of financial literacy topics such as credit management, financial institutions including banks and credit unions, and utilization of savings plans
<b>How to Measure/Collect Data</b>	Survey, interview, or other instrument capable of measuring changes in financial knowledge at the individual beneficiary level. When possible, pre-post assessments should be utilized.

<b>O10 (outcome)</b>	<b>Number of individuals who secure employment</b>
<b>Definition of Key Terms</b>	<b>Individuals:</b> those reported in measure O1A or V1, V7A, V8 <b>Secure employment:</b> individual is hired in a new job as a result of CNCS- supported services provided; individual may have been previously working in a different job or previously unemployed
<b>How to Measure/Collect Data</b>	Preferred method is a copy of acceptance letter from employer or copy of first pay stub. Beneficiary self-reports may also be utilized.

<b>O21 (outcome)</b>	<b>Number of individuals with improved job readiness</b>
<b>Definition of Key Terms</b>	<b>Individuals:</b> those reported in measure O1A or V1, V7A, V8 <b>Improved job readiness:</b> increased knowledge or skills related to seeking, obtaining, or successfully retaining a job.
<b>How to Measure/Collect Data</b>	Survey, interview, observation, or other instrument capable of measuring changes in job readiness at the individual beneficiary level. When possible, pre-post assessments should be utilized.

<b>ED11 (outcome)</b>	<b>Number of students earning a post-secondary degree</b>
<b>Definition of Key Terms</b>	<b>Students:</b> those reported in ED1A or V1, V7A, V8 <b>Degree:</b> may include an associate degree from an accredited academic program or an occupational or vocational program; a bachelor's degree (ex., BA, BS); a master's degree (ex.: MA, MS, MEng, MEd, MSW); a professional school degree (ex.: MD, DDS, DVM); or a doctorate degree (ex.: PhD, EdD)
<b>How to Measure/Collect Data</b>	Preferred method is registration records that confirm degree was earned. Beneficiary self-reports may also be utilized.
<b>Notes</b>	Programs may only select this measure if they are able to collect data during a one- year grant period.

<b>H12 (outcome)</b>	<b>Number of individuals who report increased food security</b>
----------------------	---

<b>Definition of Key Terms</b>	<b>Individuals:</b> those reported in H4A or V1, V7A, V8 <b>Food security:</b> Access at all times to enough food for an active, healthy life. Food security includes at a minimum: (1) the ready availability of nutritionally adequate and safe foods, and (2) an assured ability to acquire acceptable foods in socially acceptable ways (that is, without resorting to emergency food supplies, scavenging, stealing, or other coping strategies). [USDA]
<b>How to Measure/Collect Data</b>	Survey, interview, caseworker assessment, or other instrument capable of measuring changes in food security at the individual beneficiary level. When possible, pre-post assessments should be utilized.

<b>H18 (outcome)</b>	<b>Number of individuals with increased health knowledge</b>
<b>Definition of Key Terms</b>	<b>Individuals:</b> those reported in H4A or V1, V7A, V8
<b>How to Measure/Collect Data</b>	Survey, test, or other instrument capable of measuring changes in knowledge at the Measure/ Collect Data individual beneficiary level. When possible, pre-post assessments should be utilized.

<b>H18 (outcome)</b>	<b>Number of individuals reporting a change in behavior or intent to change behavior to improve their health</b>
<b>Definition of Key Terms</b>	<b>Individuals:</b> those reported in H4A or V1, V7A, V8
<b>How to Measure/Collect Data</b>	Survey, interview, or other instrument capable of measuring changes in behavior at the individual beneficiary level. When possible, pre-post assessments should be utilized.

<b>H19 (outcome)</b>	<b>Number of Individuals with Improved Health</b>
<b>Definition of Key Terms</b>	<b>Individuals:</b> those reported in H4A or V1, V7A, V8
<b>How to Measure/Collect Data</b>	Assessment by a healthcare professional, survey, or other instrument capable of Measure/ measuring changes in health condition at the individual beneficiary level. When Collect Data possible, pre-post assessments should be utilized.

<b>H20 (outcome)</b>	<b>Number of Individuals with Improved Access to Medical Care</b>
<b>Definition of Key Terms</b>	<b>Individuals:</b> those reported in H4A or V1, V7A, V8
<b>How to Measure/Collect Data</b>	Survey, interview, caseworker assessment, or other instrument capable of Measure/ measuring changes in health care access at the individual beneficiary level. When Collect Data possible, pre-post assessments should be utilized.

