



# Impact Awards

## Richard Guarasci and Eduardo J. Padrón Awards for Institutional Transformation *Application Requirements*

### Applicant Information

- Institution Information (name, address, type, total FTE)
- Team Information
- President/chancellor Information (name, email address)
- Media contact (name, email address)

### Executive Summary

Please provide a brief overview of your team's commitment to and investments in civic and community engagement, in line with the values, purpose, and spirit of the award. Please limit your description to 250 words. Note: This overview will be used to help us summarize your team's commitments for communication purposes.

### Applicant Letter: President, Chancellor, or Campus Executive

Upload a letter from the institution's president, chancellor, or campus executive (Provost, Vice President, or member of the institution's senior leadership team) that includes a summary of the team's effort and commitment.

### Narrative

Upload a 2-3 page narrative document addressing the following questions:

What goals has the team been pursuing?

- Issues beyond the campus that were motivating the effort
- Goals for student learning and development
- Vision for institutional transformation

What efforts were made?

- How the team planned for change
- Who has participated in the change efforts
- Practical changes to systems, processes, culture, programs

What has been the impact of the efforts? What remains to be done?

### Annotated Artifacts

Please upload up to two artifacts (PDFs, slide presentations, videos, images, URLs, etc.) that are evidence of the following:

- The team's planning to advance goals for student civic learning and public impact
- Broad participation in planning and implementation
- Clarity in values motivating change and evidence of values in execution
- Impact with respect to the challenges that motivated the work—e.g. changes in systems, processes, climate, programs, learning outcomes, community indicators

Examples might include Civic Action Plans, strategic planning documents, etc. Please include with each submitted artifact a narrative annotation that explains how the artifact demonstrates evidence of planning, implementation, and impact.

### Letter of Support: Collaborator

Please upload a letter of support (pdf) from a community partner that can speak to institutional changes and community impact that were driven by your team.